

List of documents and data required for the **ISEE 2024** calculation

DETAILS OF FAMILY UNIT MEMBERS (at the date of application submission):

- personal data and tax codes of all members of the family unit (as per family status), and of the fiscally dependent children (including any spouse registered with AIRE);
- copy of the lease agreement with the registration details, if the family unit resides in a rented house or flat;
- any certificates attesting a disability degree;
- copy of the personal ID document.

INCOME DATA OF THE FAMILY UNIT REFERRED TO THE 2022 TAX YEAR

For each component:

- tax return ("Modello 730/2023" - "Modello Redditi PF 2023") and, in any case, certifications issued by entities providing taxable income for IRPEF purposes ("Modello CU 2023", etc.);
- documentation certifying other received income or benefits (scholarships, allowances received by the former spouse for the alimony for oneself and/or for the children, public welfare subsidies, birth allowances, family allowances of the family package, minimum guarantee income, contribution for large families, family allowances received in paychecks by public employees, rent contribution), remuneration for amateur sports activities, payments for home sales, etc.;
- income from employed workabroad;
- foreign pensions;

- income from agricultural activities;
- gross income declared for tax purposes in the country of residence for any spouse registered with AIRE;
- any ICEF 2022 declarations if submitted.

REAL ESTATE DATA OF THE FAMILY UNIT as at 31.12.2022 (also abroad)

For each component:

- updated cadastral certifications of land and buildings (cadastral surveys, deeds of sale, declaration of succession, deeds of gift);
- market value in common trade for building land;
- certification attesting the residual share of the loan capital stipulated for the purchase or construction of properties as of 31/12/2022.

2022 MOBILE EQUITY DATA OF THE FAMILY UNIT (also abroad)

For each component:

- for bank and postal deposits (current accounts and passbooks) - even if open or closed over the year: documentation certifying the balance as at 31/12/2022 as well as the AVERAGE ANNUAL STOCK (in case of non-availability of the average balance, periodic account statements issued by the bank are required), the IBAN code and the tax code of the intermediary;
- for prepaid cards: documentation certifying the balance as of 31/12/2022 as well as the AVERAGE ANNUAL STOCK, the IBAN code (if present) and the tax code of the intermediary;



- For government securities, bonds, deposit and credit certificates, interest-bearing bonds and similar values: nominal value of the assets as at 31/12/2022;
- for capitalization contracts, mixed life insurance contracts and insurance policies with financial purposes, the total premiums paid up to 31/12/2022 must be provided. The total is to be considered net of any surrenders (with the exception of mixed life insurance policies, for which the surrender right was not exercisable at 31/12/2022, with or without penalty);
- for shares or units of Italian or foreign undertakings in collective investment ("OICR"): statement drawn up by the management company certifying the value at the reference date;
- in the event of an unqualified investment in listed companies, the value recorded at 31/12/2022 must be provided. If not available at that date, the value nearest and prior to that date must be provided. In the case of investments in companies or businesses for which the financial statements are not drawn up - Sole proprietorships: certification attesting the value of the net assets calculated on the last balance sheet and economic situation (final inventories + depreciable assets net of funds + any other assets);
- in the case of investments in companies or businesses for which the financial statements are drawn up: the last approved financial statements with an indication of the shareholders' equity.

DATA RELATING TO OWNERSHIP OF MOTOR VEHICLES AND OTHER DURABLE GOODS

For each component:

- license plates of all motor vehicles, motor vehicles with a displacement of 500 cc and above and boats owned on the date of the application submission.

FOR TELECOM FEE REDUCTION:

- Telecom bill / invoice;
- identity document of the holder of the supply contracts.

FOR "ISEE UNIVERSITÀ" AND SERVICES IN FAVOUR OF MINORS:

- personal data and any ISEE certificate number of the student's or minor's parents if unmarried and non-cohabiting.

FOR "ISEE SOCIO-SANITARIO RESIDENZE":

- personal data and any ISEE certificate number of children NOT living with the beneficiary for calculating additional components.

FOR "ISEE CORRENTE":

- valid ISEE certificate;
- income earned in the 12 months preceding the submission of DSU;
- certification attesting to the change in the working situation.

According to the new legislation, the calculation of the ISEE indicator will be released by INPS after 10 days from the date of data submission by CAF.

ISEE certificate must be collected by the person who signed the file or, alternatively, it can be collected by another person with a specific proxy (the delegating party must sign the proxy and provide a copy of their identity document).

